

Govt College for Women (A) Guntur
Internal Quality Assurance Cell
Institutional Policies
ICT Policy

Mission statement

Information and Communication Technology policy is to ensure quality and excellence in global standards by providing the up-to date ICT facilities like dedicated internet, enough Computers, Printers, LCD projectors, Virtual classrooms, etc for effective and efficient teaching –learning process.

Execution procedure

- ICT facilities are to be reviewed and monitored for optimal use from time to time.
- The budget received under various heads like UGC, CPE and RUSA towards ICT recurring and non-recurring facilities are allocated to various departments and labs based on their priority and need of the students. The Finance Committee looks after the purchase and maintenance of ICT facilities.
- Monitoring whether the leased line connections of ACT Fiber Net and 24 routers support Wi-Fi the whole campus needs. The recurring expenditure of the Internet service will be met from restructured special fee amount monitored by Internet committee of the college.
- Regular Updation of Institutional Website is by Computer science dept while outsourcing the server space and maintenance. Expenditure is met from restructured special fee amount under the supervision of website committee of the college.
- Minimizing of the maintenance cost, is to be done by taking up maintenance of any ICT equipment on the need basis then and there itself meeting the expenditure from the restructured special fee or from CPDC.
- The purchases of new ICT equipment will take place normally through Government Firms and if they cannot provide the required products, purchases are done through quotation process as per norms, i.e., by selecting lowest quotations from the bidder and the amount will be met from various sources of funding agencies like UGC autonomy grants, office budget, special fee and restructured course fee. The stock registers duly maintained by the departments will be verified by the stock verification committers and stock lists are cross checked with stock registers. After verification of the consumable & non consumable items, items will be listed out for condemnation & repair.
- The computers and electronic materials listed as e-waste will be given to the approved agency of APTS for safer disposal after obtaining permission from the Commissionerate of Collegiate Education.
- Department of Computer science in association with IQAC organizes FDP's on utilizing various ICT tools and resources to the faculty and students every year, maintains the college g suite account creates log ins for students and staff, monitors and helps students with Online MOOCs courses.